

**KILLEARN HOMES ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE APPLICATION**

Verification By: \_\_\_\_\_  
Date: \_\_\_\_\_

Today's Date _____	Project Start Date _____
Project Completion Date _____	
Property Owner's Name _____	UBL _____
Property Address _____	
Daytime Phone _____	Email _____
Type of lot <input type="checkbox"/> Lakefront <input type="checkbox"/> Golf Course <input type="checkbox"/> Corner <input type="checkbox"/> Adjacent to park	

ALL FENCES MUST BE CONSTRUCTED WITH THE "GOOD" FINISHED SIDE OUT. DO NOT USE THIS FORM FOR TREE REMOVAL. MUST INCLUDE LEON COUNTY PROPERTY APPRAISER SITE MAP WITH APPLICATION

**Type of Work to be Approved (check all that apply)**

- ☐ Landscape    ☐ Fence    ☐ Addition    ☐ Roof    ☐ Concrete Work    ☐ Painting  
☐ Other, please specify \_\_\_\_\_

**Provide a complete description of improvement:** \_\_\_\_\_

**Attachments - Please check boxes and attach copies to this application, they may not be returned**

- ☐ Boundary Survey    ☐ Site Plan    ☐ Copy of Blueprint    ☐ Copy of Estimate    ☐ Brochures  
☐ Paint Samples    ☐ Color Samples    ☐ Photographs    ☐ Building Sketch    ☐ \_\_\_\_\_

I, \_\_\_\_\_ the requesting property owner, have read, understand, and agree to abide by my property's Covenants and Restrictions, the provided construction schedule, documents and all conditions of this request and the ACC's approval. KHA reserves the right to enter the above property during and after completion to ensure compliance.

**Property Owner's Signature** \_\_\_\_\_

☐ **I WOULD LIKE TO APPEAR  
BEFORE THE COMMITTEE**

**ACC Applications are reviewed on Wednesday** and must be received the prior Friday before 4:00 pm at 2705 Killarney Way, Tallahassee FL 32309. Fax: 850-668-0530 Phone: 850-894-3085 Email: [compliancecoordinator@killearn.org](mailto:compliancecoordinator@killearn.org)

***The Architectural Control Committee reserves the right to take up to 30 days to review an application.***

**Conditions:** Upon receiving written approval, and in strict conformity with provided plans and specifications, construction shall begin promptly and taken to completion without delay following the construction schedule provided. The Committee may stop work on unapproved construction projects, unapproved tree-cutting or approved projects not substantially in compliance with the approval documents. **Any exterior alteration made without prior ACC application and approval shall be deemed to be in violation and subject to fine or lien** and the Committee may require the property be restored to its original condition, at the Owner's expense.

**You agree to adhere to the construction schedule that you have provided above; if you desire a work extension, you must have prior written authorization from the ACC committee. A building permit may be required, Killearn Estates' sign policy prohibits yard signs. (Except "For Rent" or "For Sale" signs)**

ARCHITECTURAL CONTROL COMMITTEE	CITY REQUIREMENTS
<div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> APPROVED    <input type="checkbox"/> SEE NOTE    <input type="checkbox"/> DISAPPROVED    <input type="checkbox"/> VARIANCE NEEDED  <div style="text-align: center; font-size: small;">JW APPROVAL</div> </div> <p style="text-align: center; font-size: small;">THIS APPROVAL SHALL NOT WAIVE ANY VIOLATIONS OF COVENANTS AND RESTRICTIONS OF RECORD. PLAN APPROVAL CONTINGENT UPON APPROVAL OF EXTERIOR COLORS AND LANDSCAPING.</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">Signature _____</div> <div style="width: 45%;">Date _____</div> </div>	<input type="checkbox"/> COT BUILDING PERMIT REQUIRED  <input type="checkbox"/> COT BUILDING PERMIT SUBMITTED PRIOR TO CONSTRUCTION  <input type="checkbox"/> PROOF OF FINAL INSPECTION SUBMITTED
<b>KILLEARN HOMES ASSOCIATION</b> 2705 Killarney Way Tallahassee, FL 32309	