

**KILLEARN HOMES ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING**  
**January 4, 2011**

This is a summary of issues discussed and action taken.

Bob Ippolito called the meeting to order at 7:00 pm.

**Board members in attendance:**

Bob Ippolito	Lee Johnson	Bob Kauzlarich
Joe Zollner	Bill Sittig	Christine DeLand

**Board members absent:**

Jim Ashlock	Allen Nobles	Virginia Newman
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**Staff in attendance:**

Brad Trotman, Executive Director  
Sue Barlow, Executive Assistant

**Guests in attendance:**

Doris & Jerry Greuel	John Laney	Cedrick Foster
David Osborne		

**GUEST SPEAKER ANNOUNCEMENT: NONE**

**APPROVE MINUTES:**

Joe Zollner made a motion to approve the December and Bob Kauzlarich seconded the motion; all were in favor and the motion was passed.

**AGENDA MODIFICATIONS: None**

**TALLAHASSEE POLICE DEPARTMENT REPORT:**

Officer Delonna Hartley summarized the activity in Killearn Estates for the period December 7, 2010 to January 3, 2011. She reported that the dumpster had been removed that Bill Sittig had asked about at the December meeting.

**FINANCIAL REPORT:**

Brad Trotman reported that we had collected \$503,752.97 as of December 31, 2010 and that we had a net income of \$104 for the year. We had budgeted \$477,118.00 and our expenses were \$477,784.57. Bill Sittig stated that overall for 2010, we were just fine.

## **EXECUTIVE DIRECTORS REPORT:**

### **OLD BUSINESS:**

**Killarney Way Stormwater Project Update:** Brad Trotman updated that the City was ready to get going on the project, but that permitting and final details would take some time to complete before the project was up and running.

**Pebble Creek Stormwater Project:** Brad Trotman reported that the Shamrock side of the project was complete and that the City was progressing on the other half of the project.

### **NEW BUSINESS:**

**Vacation, Board Meeting, Cloverleaf Article Schedule and Association Committees:** The following vacation schedule, board meeting schedule, Board Member Cloverleaf Article Schedule and the Committee chairs for 2011 were presented:

#### **2011 Vacation Dates:**

Personal Holiday – Employee Choice  
January 17<sup>th</sup> – Martin Luther King Day  
May 30<sup>th</sup> – Memorial Day  
July 5<sup>th</sup> & 6<sup>th</sup> – Independence Day  
September 5<sup>th</sup> – Labor Day  
November 11<sup>th</sup> – Veterans Day  
November 24<sup>th</sup> & 25<sup>th</sup> – Thanksgiving  
December 23<sup>rd</sup> & 26<sup>th</sup> – Christmas  
December 30<sup>th</sup> – New Year's Day

Bob Kauzlarich made a motion to accept vacation dates and Joe Zollner seconded; all were in favor and the motion was passed.

#### **2011 Board Meetings – 7pm – First Tuesday of each Month (unless noted):**

Tuesday, January 4<sup>th</sup>  
Tuesday, February 1<sup>st</sup>  
Tuesday, March 1<sup>st</sup>  
Tuesday, April 5<sup>th</sup>  
Tuesday, May 3<sup>rd</sup>  
Tuesday, June 7<sup>th</sup>  
Tuesday, July 12<sup>th</sup>  
Tuesday, August 2<sup>nd</sup>  
Tuesday, September 6<sup>th</sup>  
Tuesday, October 4<sup>th</sup>  
Thursday, November 10<sup>th</sup> – Annual Meeting  
Tuesday, December 6<sup>th</sup>  
Tuesday, January 3<sup>rd</sup>, 2012

Bob Kauzlarich made a motion to accept board meeting dates and Joe Zollner seconded; all were in favor and the motion was passed.

### Monthly Articles for Kloverleaf:

<b>Board Member</b>	<b>For the month of</b>	<b>Due Date</b>
Bob Ippolito	January	December 5 <sup>th</sup>
Virginia Newman	February	January 6 <sup>th</sup>
Bob Kauzlarich	March	February 6 <sup>th</sup>
Bill Sittig	April	March 6 <sup>th</sup>
Christine DeLand	May	April 6 <sup>th</sup>
Bob Kauzlarich	June	May 6 <sup>th</sup>
Lee Johnson	July	June 6 <sup>th</sup>
Jim Ashlock	August	July 6 <sup>th</sup>
Virginia Newman	September	August 6 <sup>th</sup>
Joe Zollner	October	September 6 <sup>th</sup>
Allen Nobles	November	October 6 <sup>th</sup>
Bob Ippolito	December	November 6 <sup>th</sup>
Virginia Newman	January, 2012	December 6

Bill Sittig made a motion to accept the schedule and Joe Zollner seconded; all were in favor and the motion was passed.

### **Committee Chairperson(s):**

- **Architecture Control Committee**
  - Mark Trudeau, Chairman
    - Bob Ippolito
    - Lee Johnson
    - Mike Flemming
- **Audit Committee**
  - Allen Nobles, Chairman
- **Covenants & Restrictions Oversight Committee**
  - Joseph Zollner, Chairman
- **Nominating Committee**
  - Bill Sittig, Chairman
- **Elections Committee**
  - J D Warren, Chairman
- **Public Relations Committee**
  - Jim Ashlock, Chairman
- **Maintenance Committee**
  - Lee Johnson, Chairman
    - Virginia Newman
    - Christine DeLand
- **Strategic Planning Committee**
  - Christine DeLand, Chairman
    - Bob Kauzlarich

- **Public Safety Committee**
  - Officer D. Hartley, TPD
  - Officer Andy Berentsen
- **Recreation Committee**
  - Jim Ashlock, Chairman
    - Bill Sittig
    - Virginia Newman
    - Joe Zollner

Bill Sittig made a motion to adopt the committee assignments; Joe Zollner seconded the motion. All were in favor and the motion was passed.

**APPROVAL OF PROPOSED BUDGET:** The proposed budget was presented to the Board by Bob Ippolito and Brad Trotman. There was general discussion regarding various items within the budget. Bill Sittig questioned the amount for legal fees for past dues collections and other income from lawsuits. Trotman stated that the income from lawsuits had to do with the pending foreclosure suits. Bob Kauzlarich wanted to put more funds into events and Joe Zollner noted that with the Century Link promotion, we would add additional income into advertisement revenue.

Lee Johnson made a motion to approve the proposed budget and Christine DeLand seconded the motion; all were in favor and the motion was passed.

**NEW SHIRTS FOR THE BOARD/STAFF:** Brad Trotman stated that he would like to purchase new shirts for the Board of Directors and the Staff. It was decided that Sue would do the research on the type and cost.

**GUEST SPEAKERS:** David Osborne addressed the Board regarding the denial of the placement of an ad in the Kloverleaf. Bob Ippolito stated that why he couldn't place his ad in the Kloverleaf. Bob Ippolito stated that the association has a long standing policy, not to support, present or take any political positions in the Kloverleaf" and that his ad was inappropriate for the newsletter.

**REPORTS:** Lee Johnson, Maintenance Committee Chairman, stated that the association was going to concentrate on updating Killarney Way Park. He stated that it had erosion, old equipment, and concrete under the sand and since it was the park used mainly for younger children, it needed to be upgraded. Bob Ippolito suggested setting up a budget for the park. Lee Johnson also requested putting trash cans wherever there were picnic tables.

**COMMENTS:** NONE

There being no further business, the meeting of the Board was adjourned at 8:15 pm.

Respectfully submitted,

Brad Trotman  
Executive Director

Sue Barlow  
Executive Assistant